



**REQUEST FOR PROPOSAL**  
**RFP 2008-012**

**ADDENDUM NO. 1**

To: Prospective Bidders

From: Llew F. Perry   
Cooperative Educational Services

Date: March 28, 2008

CES has received the following questions regarding RFP 2008-012 by e-mail. Please accept the following as responses to the questions submitted.

**Submitted by:** Maria Gutierrez  
Financial Services Representative  
[mgutierrez@metlife.com](mailto:mgutierrez@metlife.com)  
Received March 25, 2008

**Question 1:**

This is a request for the names of the districts and the number of employees in each district that are included in the RFP.

Background:

RFP 2008-012. Section I: Instructions to Offerors, Item G: Listing of General Terms and Conditions, Page 19.

Estimated Quantities – CES anticipates considerable activity resulting from this solicitation; however, no commitment of any kind is made concerning quantities actually to be acquired. CES does not guarantee usage. Usage depends on the actual needs of the CES members and on the marketing expertise of the contractor.

RFP 2008-012, Section II: Scope of Work and Specifications, Category I, Categorical Scope of Work, Page 30

“This is an indefinite delivery contract. No warranties or guarantees are made as to the extent of or level of services to be acquired/provided under this contract. During the last four years, 58 CES members with more than 6,000 employees are participating in the program. The Offeror should also take note that the final scope of work will be determined and based on the Offeror’s response to this solicitation, the negotiation of the awarded contract and shall include, but is not limited to, the following areas:”

Cooperative Educational Services Current Employee Voluntary Benefit Program Report

<b>District</b>	<b>Globe Life</b>	<b>AFLAC</b>	<b>VALIC</b>	<b>Liberty</b>	<b>MetLife</b>
21st Century Public Academy		2	8		
Artesia Municipal Schools				8	
Aztec Municipal Schools			32		
Belen Consolidated Schools		25	2	24	
Bernalillo Public Schools			20	25	
Central Consolidated Schools			89	122	
CES Charter Schools				8	
Cesar Chavez Academy		7	0		
Chama Valley Schools			8		
Cimarron Municipal Schools		28	10		
Cooperative Educational Services		46	139		
Cuba Independent Schools		36	13	19	
Data Charter School	5		4		
Deming Cesar Chavez		5			
Deming Public Schools		257	120		
Dora Consolidated Schools					
Dulce Independent Schools					
East Mountain High School					
Espanola Public Schools			33	26	
Estancia Municipal Schools			0	2	
Farmington Municipal Schools	64	1003	108	19	
Gallup McKinley County Schools			231	66	
Hagerman Municipal Schools			0		
High Tech High Charter School			5		
Hobbs Municipal Schools			120	8	
Jemez Mountain Schools	14	76	21		
La Resolana Leadership Academy		1	1		
Las Cruces Public Schools		92			
Las Vegas City Schools	5		41	1	
Los Alamos Public Schools					
Los Lunas Public Schools		540	48	4	
Lovington Municipal Schools			37	14	
Magdalena Municipal Schools			25		
Maxwell Municipal Schools			6		
Mesa Vista Consolidated Schools	15	102	44		
Moriarty Municipal Schools		207	0		

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<b>District</b>	<b>Globe Life</b>	<b>AFLAC</b>	<b>VALIC</b>	<b>Liberty</b>	<b>MetLife</b>
New Mexico Highlands University		26	72		
New Mexico Tech			60		
Nuestros Valores Charter School	3	13	11		
Penasco Independent Schools		1	36		
Pojoaque Valley Schools	3	145	63	8	
Quemado Independent Schools		1	0		
Questa Independent Schools	2		28		
Raton Public Schools			9		
Rio Rancho Public Schools			89	67	51
Roswell Independent Schools				8	
San Juan Community College		72	59	64	
Santa Fe Indian School			4		
Santa Fe Public Schools	203	414	222	95	
Santa Rosa Consolidated Schools	17		4		
South Valley Academy		2	11		
Springer Municipal Schools		12	0		
Taos Municipal Schools			12	13	
Tohatchi Area Opportunity School			0	9	
Truth or Consequences Municipal Schools			13		
Tucumcari Public Schools			1		
Vaughn Municipal Schools		51	0		
Wagon Mound Public Schools	11	17	0		
Walatowa High School Charter School	2		4		
West Las Vegas Public Schools			15		
Youth Build Trade and Tech School		6	3		
Zuni Public Schools		127	45	1	

**CES Response:**

Currently under the existing program the contractor is Competitive Benefit Administrators and as of December 31, 2007 the following is a recap of the providers, the number of New Mexico public agencies participating and the dollar total for each of the areas identified.

AIG Valic had 51 agencies participating and the total assets as of 12/31/07 were \$21,080,096.

Aflac had 25 agencies participating and the total amount processed as of 12/31/07 was \$1,318,164.

Liberty Mutual had 37 agencies participating and the total annualized premium as of 12/31/07 was \$878,519.

Glob Life had 12 agencies participating and the total annualized premium as of 12/31/08 was \$398,341.

Met Life had 2 Agencies participating and the total annualized premium as of 12/31/07 was \$44,368.

ARAG had 1 agencies participating and the total annualized premium as of 12/31/08 was \$11,784.

The total potential pool of agencies is 176 which include public school districts, universities and community colleges, charter schools, BIA schools and state schools with an estimated 16,000 employees.

**Submitted by:** Joe Lopez  
State Director, CBA Inc.  
[jalopez@cba-inc.us](mailto:jalopez@cba-inc.us)  
Received March 25, 2008

**Question 1:**

In a number of places in the RFP there are references to Section 123, unless you tell me different, I will assume that this is a typo and we should assume that it should be “Section 125” instead.

**Background:**

None Provided

**CES Response:**

In answer to the above noted question, yes within the document the phrase “Section 123” should read “Section 125”.

If you have any questions regarding this Addendum, please contact my office.

By dating, signing, and returning this page, the Offeror acknowledges receipt of Addendum No.1 (Please place behind Tab 1 of your response).

Date: \_\_\_\_\_ Company Name (Print): \_\_\_\_\_

Printed Name: \_\_\_\_\_ Signature: \_\_\_\_\_