




**REQUEST FOR BID**  
**RFB 2004-008**

**ADDENDUM NO. 2**

To: Prospective Vendors

From: Llew F. Perry   
Cooperative Educational Services

Date: Friday, February 13, 2004

Cooperative Educational Services (CES) has received questions regarding RFB 2004-008 via e-mail on the dates stated below. The following are the responses to the questions asked.

**Question:**

Submitted by: English, Craig C [SBS] [\[mailto:Craig.C.English@mail.sprint.com\]](mailto:Craig.C.English@mail.sprint.com)  
Wednesday, February 11, 2004  
Craig C. English, Regional Business Development Manager

Sprint is very interested in providing a response to two categories of this RFB, category 1 and 3. One question that we have is regarding the separation of LAN's and WAN's. Since these are significantly different in scope and skill set required to implement, would it be appropriate to respond only to the WAN portion of that category?

I also looked for answers to other questions via the web site and didn't see an addenda added. Have there been any other questions, are you in the process of compiling a complete list of all the questions and will add to the RFB when able?

**Background:**

CES separated the categories in the RFB based on past experience with its members and vendors. CES knows there are vendors that can perform all four of the categories and others that can

provide only one or two of the categories. The RFB was divided into four categories to allow vendors to respond to just the category(ies) for which it wants to provide products and services.

**CES Response:**

If your firm is interested in providing services requested in more than one category, then **YES** you have to respond to each category.

If your firm wants only to provide WAN's, then you can do so. However, it should be noted that CES and its members are looking for a vendor(s) that can provide the best possible solution to meet the CES member's needs.

**Question:**

Submitted by: Veronica [<mailto:veronica@b-d-electric.com>]  
Wednesday, February 11, 2004 11:54 AM  
Veronica Prekker, Band width Communications

I was working on RFB 2004-008 and I was wondering what exactly you were looking for in Tab 5 and Tab 6. We were not sure what the Acceptance of Category Terms and Conditions and Performance Specifications were. With Tab 6 is it page 117 and the ones that follow, or is there something else that needs to go in there as well? And one final question on Tab 4, what is the Documentation from offeror's security company? We have the surety bond for \$25000.00 and the insurance paper, but what kind of documentation are you looking for from our security company?

**Background:**

Page 10, Item 3, Tab 5: Category, Section I: Instruction to Offeror's  
- Acceptance of Category Terms and Conditions  
- Performance Specifications

**CES Response:**

In each of the four categories there are specific categorical terms, conditions and specifications stated. Form E: Acceptance of Terms and Conditions, Section IV, Page 137 of the RFB has a place for the respondent to sign verifying that they have read, agree to abide by and accept the conditions to provide the products and perform the services in accordance with and in compliance with the terms, conditions and specifications stated therein.

Each of the categories has Categorical Required Responses, which are questions that vendors are requested to answer. The written responses to these items, along with any supporting documentation, should be placed behind Tab 5 of the response.

**Background:**

Tab 6: Cost Quotation  
- Price Information, Price Sheets from RFB

**CES Response:**

Each of the four categories has a section titled “Categorical Price and Cost Submittal”. This states all of the items such as price lists, labor rates, warrantee information, etc. that must be submitted in addition to Form D, Page 117 – Indefinite Quantity Unit Pricing Schedule and Forms D1, D2, D3 and/or D4. The various forms apply to the categories for which the vendor submits a response.

**Question:**

And one final question on Tab 4, what is the Documentation from offeror’s security company? We have the surety bond for \$25000.00 and the insurance paper, but what kind of documentation are you looking for from our security company?

**CES Response:**

CES requests that the respondent provide a letter from its security company, on company letterhead, stating the respondent’s (a) bonding rate and (b) bonding capacity.

**Question:**

Submitted by: Misty Stine [MStine@ADESTAGROUP.COM]  
Wednesday February 11, 2004  
Misty L. Stine, Director Business Development  
Adesta LLC

As we discussed, I am very much interested in responding to RFB 2004-008, but would need a two week extension to do so. However, I would be interested in responding to the Colorado and Texas procurements as Adesta currently holds contractor licenses in those states. Does New Mexico have reciprocity with these states?

**Background:**

New Mexico law clearly states that a vendor responding to any public solicitation which requires a New Mexico license, must possess that required license and must be in good standing at the date and time of the bid due date.

Page 111, Item G, Section III: Conditions Leading to an Award

COLORADO EXTENSION: Through an agreement with the Colorado Board of Cooperative Educational Services Association (CBOCES) in Colorado, the products and services in this RFB

may be extended to the school districts in Colorado. CBOCES in Colorado will use the “CBOCES” conduit to enable any school district in Colorado to use this award.

Page 111, Item H, Section III: Conditions Leading to an Award

TEXAS EXTENSION: Through an agreement with the Texas Cooperative Purchasing Network (TCPN) in Texas, the products and services in this RFB may be extended to the educational institutions in Texas. TCPN in Texas will use the “TCPN” conduit to enable any educational institution in Texas to use this award.

**CES Response:**

CES advertised this solicitation only in the State of New Mexico. In order for Colorado and/or Texas to receive an award from this solicitation, the vendor would first have to receive a New Mexico award.

If you have any questions regarding this Addendum No. 2, please contact me.

By dating, signing and returning this page, the offeror acknowledges receipt of Addendum No. 2. (Please place behind Tab 1 of your response.)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Company Name (please print)

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature