



**REQUEST FOR BID
RFB 2008-001**

ADDENDUM NO. 1

To: Prospective Bidders

From: John N. Tortelli
Cooperative Educational Services

Date: September 28, 2007

CES has received the following questions regarding RFB 2008-001B by telephone, mail and/or e-mail. Please accept the following as responses to the questions submitted.

Submitted by: Sue
Farmington Construction
1030 Walnut Drive
Farmington, NM 87401

Pre-bid Meeting Conference in Albuquerque, NM on September 12, 2007 at 1:30 p.m.

Question 1:

Refer to page 12 of 100 RFB 2008-001B

Item 5 - if I understand this is in reference to the answer to question 4 if the response was yes - there is no c) or d)

Background:

RFB 2008-001B, Section 1: BID SUBMISSION, Item 4: Offeror Qualifications, item 5 on page 12.

- 3) Are there any judgments, claims, arbitration proceedings, suits or disputes pending or outstanding against your company or its' officers in New Mexico or any other jurisdiction?

- 4) Has your company filed any law suits or requested arbitration with regard to construction contracts within the last five years?
- 5) If the answer to items c) or d) above is yes, please provide complete details, including but not limited to:
 - a) Name and location of project owner
 - b) Name and location of project architect
 - c) Name and location of project
 - d) Nature of and amount in dispute
 - e) Forum in which dispute was presented, that is AAA arbitration; mediation; district court (state, file name, and number)
 - f) Manner in which dispute was resolved

CES Response:

Change From:

- 5) If the answer to items c) or d) above is yes, please provide complete details, including but not limited to:

Change To:

- 5) If the answer to items 3) or 4) above is yes, please provide complete details, including but not limited to:

Submitted by: Pre-bid Meeting Conference in Albuquerque, NM on September 12, 2007 at 1:30 p.m.

Question 2:

On page 48, Section M-3. “ CES will not make any payment until copies of the Notification of Award, Statement of Intent to Pay Prevailing Wages”. Will wage rate be required for projects under \$60,000?

Background:

RFB 2008-001 B, Section II: Scope of Work and Specifications, Item M: New Mexico State Wage Rate Documentation, Page 48.

“CES will not make any payments until copies of the Notification of Award, Statement of Intent to Pay Prevailing Wages and, for projects \$25,000 or greater, the Payment and Performance Bond, are received by CES. **Final payment will not be released** until CES receives a copy of the Affidavit of Wages Paid.”

CES Response:

Change From:

“CES will not make any payments until copies of the Notification of Award, Statement of Intent to Pay Prevailing Wages and, for projects \$25,000 or greater, the Payment and Performance Bond, are received by CES. **Final payment will not be released** until CES receives a copy of the Affidavit of Wages Paid.”

Change To:

“CES will not make any payments until copies of the Notification of Award, Statement of Intent to Pay Prevailing Wages for projects \$60,000 or greater and, for projects \$25,000 or greater, the Payment and Performance Bond, are received by CES. **Final payment will not be released** until CES receives a copy of the Affidavit of Wages Paid.”

Question 3:

Can each region have a separate RS Means coefficient? How will you evaluate competing proposals that may cover different regions?

Background:

RFB 2008-001B, Section II: Scope of Work and Specifications, Category O, RFB Special Terms and Conditions, Page 49.

The terms and conditions listed below apply to all categories of this RFB. Each category will contain additional terms, conditions and specifications, which are in addition to these. If there is a conflict between categorical terms and conditions and those listed below, the categorical terms and conditions will take precedence.

1. New Mexico is a large state geographically. For this solicitation CES is dividing the state into seven (7) service regions. Offerors will be required to indicate within their response which of these service regions of the state they wish to provide services to, and prioritize the areas in order, the areas that your firm intends to concentrate its efforts if given an award. The seven service regions are described below.
 - a. **Region One (1)** – Aztec, Bloomfield, Central, Dulce, Farmington and Jemez Mountain school districts.
 - b. **Region Two (2)** – Chama Valley, Española, Mesa Vista, Peñasco, Pojoaque Valley, Questa, Santa Fe and Taos school districts.
 - c. **Region Three (3)** – Cimarron, Clayton, Des Moines, Las Vegas City, Maxwell, Mora, Mosquero, Pecos, Raton, Roy, Springer, Wagon Mound and West Las Vegas school districts.
 - d. **Region Four (4)** – Albuquerque, Belen, Bernalillo, Cuba, Estancia, Gallup-McKinley, Grants-Cibola, Jemez Valley, Los Alamos, Los Lunas, Magdalena, Moriarty, Mountainair, Quemado, Rio Rancho, Socorro and Zuni school districts.

- e. **Region Five (5)** – Clovis, Corona, Dora, Elida, Floyd, Fort Sumner, Grady, House, Logan, Melrose, Portales, San Jon, Santa Rosa, Texico, Tucumcari and Vaughn school districts.
- f. **Region Six (6)** – Alamogordo, Animas, Capitan, Carrizozo, Cloudcroft, Cobre, Deming, Gadsden, Hatch Valley, Hondo Valley, Las Cruces, Lordsburg, Reserve, Ruidoso, Silver City, Truth or Consequences and Tularosa school districts.
- g. **Region Seven (7)** – Artesia, Carlsbad, Dexter, Eunice, Hagerman, Hobbs, Jal, Lake Arthur, Loving, Lovington, Roswell and Tatum school districts.

CES Response:

Yes, a respondent may submit a response for separate RS Means coefficient by region. A revised Form D-1 is attached to submit with your response.

In the revised Form D-1, the respondents have a space to provide a response for each cost items by region. Each region will be evaluated independently for award. Based upon the evaluators' recommendations, each region may have multiple awards.

Submitted by: Pre-bid Meeting Conference in Albuquerque, NM on September 12, 2007 at 1:30 p.m. by Neil Jackson, Mountain States Construction

Question 4:

What am I bidding on for 2008-001B Paving, Concrete, Site Work and Other Related Services?

Background:

RFB 2008-001B, Section II: Scope of Work and Specifications, Category B, Scope Of Work, Page 43.

A. **SCOPE OF WORK**

- 4. When you respond, CES is asking you to become a partner in providing quality goods and services to its members at competitive prices. Partnership with a contract awarded through competitive bidding saves members both time and money. Time is saved by being able to purchase what is needed without having to wade through the bidding process (write bid, advertise bid, open each response, evaluate and have the board make a selection). Money is saved because each CES partner has already agreed that our members have the lowest prices it will offer to procurement units in the state.

RFB 2008-001B, Section II: Scope of Work and Specifications, Category L, Quotes and Proposals, Page 48-49.

L. QUOTES AND PROPOSALS

1. Depending of the type of products and services being offered, the cost proposals submitted to a CES member under this RFB must be based on one of the three (3) costing methods identified herein. If R. S. Means based proposals are utilized, the offeror must use the current year, standard cost data. Only the following cost data titles will be accepted:
 - a. Repair and Remodeling Cost Data
 - b. Building Construction Cost Data
 - c. Facility Construction Cost Data
2. All worked performed **must** be quoted in accordance with approved price list and/or per R.S. Means by the general contractor, even if subcontractors are used. Subcontractor's invoices must tie to the R.S. Means spreadsheet. The subcontractor's overhead and profit must be included as part of the prime contractors R.S. Means' multiplier/factor.
3. An R. S. Means spreadsheet must be submitted to substantiate the quote given to the CES member. Make sure that spreadsheet columns are expanded to show the full R. S. Means number and a sufficient amount for the description.
4. Pricing must be done by Location Codes. National Average will not be allowed. In order to choose the "closest" location code, the first three (3) numbers of the zip code will be used to determine the city location index in New Mexico. The same criteria are used by R. S. Means. As an example, if the project is in Hobbs, which has a zip code of 88240, the city index to be used is Roswell, which has a zip code of 88201.
5. The CES R.S. Means multiplier/factor, bonding costs and NMGRT must be shown as separate line items at the bottom of the R.S. Means spreadsheet. This information can be handwritten or typed on the spreadsheet or can be shown on a separate summary sheet. The summary sheet must start with the R.S. Means spreadsheet total and show the detail for each of the items stated above.
6. All change orders must be supported by approved price list and/or an R. S. Means spreadsheet.

RFB 2008-001B, Section II: Scope of Work and Specifications, Products and Service Being Solicited Paving, Concrete, Site Work and Other Related Services; Scope of Work, Page 54.

Scope of Work

One of CES' major goals is to assist its' members in developing, maintaining and protecting their facilities grounds and infrastructure. The infrastructure of any New Mexico public educational institution is continually being added to and modified to meet current and future needs. Once established, it must be preserved by proper and regular maintenance. It is often found that due to the lack of financial resources the existing facilities infrastructure deterioration goes unnoticed until it becomes a hazard and safety issue. For example, an asphalt roadway, parking lot or concrete sidewalk left with cracks, weeds, pot holes or water erosion can create a liability for the member. Although the original high quality design and construction of these infrastructures will assist in the longevity, it is essential to properly maintain and repair such infrastructure on as needed basis to preserve the member's initial investment through its full life cycle by protecting against attacks of weather, excessive use and time.

Due to the needs of CES members to acquire on an as needed basis, contractors who possess the background, experience and resources to assist them in developing and preparing construction sites, constructing roadways, parking lots, walking paths, sidewalks and other related infrastructures found within educational facilities. CES has been asked by its members to secure experienced New Mexico prime contractor(s) able to prepare, obtain, deliver construction products and services relating to site work and facility infrastructure in accordance with AI, ISSA and the related specifications and testing procedures of the AASHTO and the ASTM. Only contractors who possess the background, experience and resources to meet or exceed the NMSHD's and NMPSFA's performance, materials and application specifications and standards should respond. Products and services offered may include but are not limited to:

- A. Site work that may include clearing, excavation, fill, leveling, drainage work and other related work to prepare the site owner's use or facility construction.
- B. Site work relating to developing and constructing base course, roads, driveways, parking lots and other related facilities by providing the necessary manpower, equipment, materials that may include manufacturing, obtaining, delivering, installing and finishing gravel, sand, top soil, hot mix/asphalt, concrete, aggregate, slurry seal coatings and etc.
- C. Assessing, evaluating and developing a solution to maintenance, repair and restore existing infrastructure to good conditions for their intended use.
- D. Provide owners who have their own maintenance crews with the necessary materials that will allow them to perform their own site work and construct the infrastructure they need to have a safe and functional educational facility.

CES Response:

The bid is for a contractor to provide paving, concrete, site work and other related services to CES members. Some of the products and service are:

1. Site work that may include clearing, excavation, fill, leveling, drainage work and other related work to prepare the site owner's use or facility construction.
2. Site work relating to developing and constructing base course, roads, driveways, parking lots and other related facilities by providing the necessary manpower, equipment, materials that may include manufacturing, obtaining, delivering, installing and finishing gravel, sand, top soil, hot mix/asphalt, concrete, aggregate, slurry seal coatings and etc.
3. Assessing, evaluating and developing a solution to maintenance, repair and restore existing infrastructure to good conditions for their intended use.
4. Provide owners who have their own maintenance crews with the necessary materials that will allow them to perform their own site work and construct the infrastructure they need to have a safe and functional educational facility.

The costing method would will use is a multiplier that will be added to the R.S. Means cost for the work you will quote. The R.S. Means books you will use for this bid are; Repair and Remodeling Cost Data; Building Construction Cost Data; and Facility Construction Cost Data. These books are update in every January. The multiplier will take into account labor, overhead and profit and is explained in detail on pages 73 to 75 for RFB 2008-001B. Above is partial listing task you may be asked to quote if awarded a contract. Listed on paged 60 to 72 are minimum specifications and tasks required for this bid.

When you respond to this bid, “CES is asking you to become a partner in providing quality goods and services to its members at competitive prices. Partnership with a contract awarded through competitive bidding saves members both time and money. Time is saved by being able to purchase what is needed without having to wade through the bidding process. Money is saved because each CES partner has already agreed that our members have the lowest prices it will offer to procurement units in the state.” (See page 43 of 2008-001B or above).

If you have any questions regarding this Addendum, please contact my office.

By dating, signing, and returning this page, the Offeror acknowledges receipt of Addendum No.1 (Please place behind Tab 1 of your response).

Date: _____ Company Name (Print): _____

Printed Name: _____ Signature: _____