



**REQUEST FOR BID**  
**RFP 2008-010A**

**ADDENDUM NO. 2**

To: Prospective Bidders

From: John N. Tortelli  
Cooperative Educational Services

Date: February 18, 2008

CES has received the following questions regarding RFP 2008-010A by telephone, fax, mail and/or e-mail. Please accept the following as responses to the questions submitted.

**Submitted by:** Lynn Degenhart  
Zia Bus Sales, Inc.  
2655 Baylor Dr. SE  
Albuquerque, NM 87106

**Question 1:**

Zia Bus Sales, Inc. is asking for an extension for above RFP due to the amount of information asked for and the workload we presently have. We are asking for at least 30 days if not 45 days

**Background:**

**RFP Due Date Friday, March 7, 2008**

Day / Date: Friday, March 7, 2008

Time: 1:30 p.m. local time

Location / Mail Address: Cooperative Educational Services  
4216 Balloon Park Road NE  
Albuquerque, NM 87109-5801

Directions: In Albuquerque, take I-25 North. Take Exit 229, Jefferson and proceed 4/10<sup>th</sup> of a mile west. Turn left on Balloon Park Road NE. The CES offices will be the third building on the left. The office manager will receive proposals.

**CES Response:**

Upon review, CES will extend the due date to **March 21, 2008 at 1:30 p.m. local time.**

**Submitted by:** Byron Schrunk  
Albuquerque Freightliner.  
12901 West Highway 66  
Albuquerque, NM 87121

**Question 2:**

- A. Category 2: Page 73 item 12 requires the dealer to provide the MSO at the time of delivery, per our Flooring agreement with Daimler Truck North America Albuquerque Freightliner is required to retain the MSO until the truck is paid in full. I would ask that item 12 be changed to allow the dealer to retain the MSO until the truck is paid for in full.
- B. Also item 12 requires that a booklet and CD with owner's warranty information and the owner's operating and maintenance manual be furnished, neither Freightliner or Sterling offer this on CD, will the booklet only be acceptable?

**Background:**

RFP 2008-010A, Section II: Scope of Work, Category 2, Categorical Terms and Conditions, Item 12, on Page 73.

- 12. Upon delivery, the offeror shall provide the member with the following documents: Manufacturer State of Origin (MSO); odometer statement; manufacturers invoice (unadulterated); the Monroney Sticker for any vehicle with a gross vehicle weight of 8500 lbs. or less; a booklet and CD with owner's warranty information and the owner's operating and maintenance manual.

**CES Response:**

A. Change from:

*“Upon delivery, the offeror shall provide the member with the following documents: Manufacturer State of Origin (MSO); odometer statement; manufacturers invoice (unadulterated); the Monroney Sticker for any vehicle with a gross vehicle weight of 8500 lbs. or less; a booklet and CD with owner's warranty information and the owner's operating and maintenance manual. “*

Change to:

*“Upon delivery, the offeror shall provide the member with the following documents: odometer statement; manufacturers invoice (unadulterated); the Monroney Sticker for any vehicle with a gross vehicle weight of 8500 lbs. or less; a booklet and CD with owner’s warranty information and the owner’s operating and maintenance manual. Upon payment, the offeror will provide the Manufacturer State of Origin (MSO) “*

- B. The intent of this RFP is to have this information available in both a non-electronic and electronic format. In case the booklet or manuals are lost or destroyed, the CES and the member have the information available electronically. Also electronic information can be stored and retrieved in a more effective and economical manner. The offeror will need to indentify in their proposal with information is also available in a non-electronic and electronic format (CD).

**Question 3:**

Categorical Terms and Conditions is a written response required for all 29 items in this category if form E is signed?

**Background:**

Tab 3: General Terms and Conditions

- Terms and Conditions, Section I-E (copy of each page in order)
- Acceptance of Terms and Conditions, Form E (first line must be signed RFP page )

Tab 5: Category

- Categorical Terms and Conditions page(s) only for your category (copy of each page in order).
- Acceptance of Categorical Terms and Conditions (Form E). If submitting more then one Category, a separate Form E is required for each Category.
- Required Categorical Responses for your category (written response to every part). A separate response is required for each Category that is submitted.

**CES Response:**

Add the following to page 73 after the **“Categorical Terms and Conditions”**

*“The following categorical terms and conditions are in addition to the applicable General Terms and Conditions. Please review them and list any deviations on the Acceptance of Categorical Terms and Conditions and place behind Tab 5.”*

Change from on page 83 after the **“Categorical Terms and Conditions”**

*“The following terms and conditions are in addition to the applicable Standard Terms and Conditions listed in Section I-E.”*

Change to:

*“The following categorical terms and conditions are in addition to the applicable General Terms and Conditions. Please review them and list any deviations on the Acceptance of Categorical Terms and Conditions and place behind Tab 5.”*

If you have any questions regarding this Addendum, please contact my office.

By dating, signing, and returning this page, the Offeror acknowledges receipt of Addendum No.1 (Please place behind Tab 1 of your response).

Date: \_\_\_\_\_ Company Name (Print): \_\_\_\_\_

Printed Name: \_\_\_\_\_ Signature: \_\_\_\_\_