



Complimentary Professional Development for Educators Technical Assistance Program (TAP)

LIVE VIRTUAL COMPLIMENTARY PROFESSIONAL DEVELOPMENT WORKSHOP VIA  ZOOM

Gifted Teacher Toolkit:

EOY Edition NM Gifted Reporting, IEP & Service Scheduling & Pre-Planning for Next Year!

Tuesday, April 22, 2026

8:30-11:30 or 12:00-3:00

Presented by Kate Morris, M.Ed., Gifted TAP Consultant

This essential end-of-year (EOY) presentation provides a practical, administrative toolkit for Gifted Education coordinators, focusing on three critical tasks to ensure compliance and effective program continuity. We will guide participants through navigating New Mexico Gifted Reporting requirements, ensuring all data accurately reflects service delivery and student progress for annual audits. The session also delivers streamlined strategies for efficient IEP and Service Scheduling, offering templates and best practices for managing caseload transitions, holding timely annual GIEP meetings, and documenting necessary services before the academic year concludes. Finally, we will dedicate time to Pre-Planning for Next Year, equipping teachers with organizational frameworks to set preliminary schedules, design high-impact summer programming, and select curriculum materials to hit the ground running in the fall.

The PM session is the same as the AM session. A Survey will be posted in the zoom chat at the end of the presentation. You must complete the survey to receive a Certificate of Completion. You can join the PM session if you miss part of the AM session.

AM Click 

[HERE](#)

OR

PM Click 

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