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New Mexico
Public Schools
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Complimentary Professional Development for Educators Technical Assistance Program

LIVE VIRTUAL COMPLIMENTARY PROFESSIONAL DEVELOPMENT WORKSHOP VIA ZOOM

Leading the Way: Successful IEP Facilitation from Start to Finish

Tuesday, November 10, 2026

8:30 - 10:30 AM or 11:00 AM-1:00 or 1:30 - 3:30 PM

Presented by Leigh Adams-Emanuel, M.A.

TAP Consultant

Successful IEP meetings are built on thoughtful preparation, effective communication, and meaningful collaboration. This interactive professional development is designed to strengthen participants' skills in facilitating student-centered, legally compliant IEP meetings that promote positive outcomes for students and families. Topics include:

- Preparing for a successful IEP meeting
- Defining facilitator roles and responsibilities
- Creating a collaborative, student-centered meeting environment
- Encouraging meaningful family and student participation
- Effective communication and active listening strategies
- Managing difficult conversations and resolving conflict
- Keeping meetings focused, organized, and productive

All of the information presented is the same in each session. A Survey will be posted in the zoom chat at the end of the presentation. You must complete the survey to receive a Certificate of Completion. You can join the PM session if you miss part of the AM session.

8:30 – 10:30 AM Click

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OR

11:00 – 1:00 PM Click

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1:30-3:30 PM Click

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