

## **CES Executive Committee Meeting July 20, 2021 Minutes**

The Executive Committee meeting of Cooperative Educational Services (CES) was held at The Embassy Suites, in conjunction with the NMCEL Annual Conference.

### **Call to Order**

The meeting was called to order at 2:00 PM. by President Dwain Haynes. Notice of the meeting had been sent to all Executive Committee members 10 days prior along with the Agenda Packet, BAR, the CES Strategic Plan and the Minutes from the March 31, 2021 meeting.

### **Strategic Plan Work Session**

Executive Director David Chavez asked all in attendance to introduce themselves. He then led the discussion concerning the process followed to develop the Strategic Plan. Hard copies of the Strategic Plan were provided, and each section was open for discussion. Presenters included Lisa Chacon-Kedge, Gustavo Rossell, Robin Strauser, Loretta Garcia, Kim Lanoy-Sandoval, Paul Benoit, Jim Barentine, Brad Schroeder, and Teri Thelemaque. The CES Vision statement was discussed, and it was decided that no change was necessary. The one change in the Mission statement would be adding “Leadership” to that statement. No change to the Core Values was suggested. The aspirational goal one should be more global; goal two would remain the same.

### **Roll Call**

#### **The following members were present:**

Dwain Haynes - Eunice	President
Daniel Benavidez- Central	Region I
LeAnne Gandy - Lovington	President Elect
Teresa Salazar- Moriarty	Region IV Secretary
Aaron McKinney – Tucumcari	Region V
Felix Garcia – Taos	Region II
Loren Cushman – Animas	Region VIII
Erik Bose – ABQ Charter Academy	NMCCS
Joe Guillen	NMSBA

#### **The following members were absent:**

Stan Rounds	NMCEL
Edward Desplas	Higher Ed 2 Year
Dr. Debra Dirksen	Higher Ed 4 Year
Kamau Turner – Roy	Region III
Brian Snider – Jal	Region VI

#### **The following non-members were present:**

David Chavez	CES Executive Director
Robin Strauser	CES Deputy Executive Director
Teri Thelemaque	CES Human Resources Specialist
Lisa Chacon-Kedge	CES Director Ancillary Services
Brad Schroeder	CES Technology Manager
Jim Barentine	CES Southern Services Director
Paul Benoit	CES Northern Services Manager

Gustavo Rossell  
Pamela Reed

CES Procurement Manager  
CES Executive Administrative Assist.

### **Quorum**

CES Board Policy states that attendance by one third of the Executive Committee members constitutes a quorum. This was, therefore, a duly convened meeting of the CES Executive Committee.

### **Induction of New Board Members: Tana Daugherty, Loren Cushman, Felix Garcia, Teresa Salazar**

Pam Reed performed the Oath of Office for Tana Daugherty, Loren Cushman, Felix Garcia and Teresa Salazar: signatures were witnessed and notarized.

### **Approval of Agenda**

A motion was made by Loren Cushman and seconded by Aaron McKinney to approve the agenda for July 20, 2021. The motion was accepted and passed unanimously.

### **Approval of Minutes**

A motion was made by Aaron McKinney and seconded by Daniel Benevidez to approve the minutes of June 3, 2021. The motion was accepted and passed unanimously.

### **Election of CES Executive Committee Secretary and Treasurer**

President Dwain Haynes opened the nominations for Secretary and Teresa Salazar was nominated by Aaron McKinney; it was seconded by Erik Bose. Le Anne Gandy called to accept her by acclamation; it passed unanimously. A nomination for Erik Bose as Treasurer was offered by Loren Cushman; it was seconded by Aaron McKinney. Le Anne Gandy called to accept him by acclamation; it passed unanimously.

### **AGENCY COMMUNICATIONS**

The following reports were presented:

#### **Partnerships – LeAnn Gandy**

##### *PCSNM – Erik Bose*

Erik gave a short report on behalf of Public Charter Schools of New Mexico. He stated he is looking forward to continuing to work with the Superintendents group and new President Mizell.

##### *NMCEL – Stan Rounds*

Stan Rounds unable to attend. No report was given.

##### *NMPED – Adan Delgado*

Mr. Delgado is no longer with NMPED. No report was given.

##### *NMSBA – Joe Guillen*

Joe Guillen reported on the Leadership Meetings, the Regional Meetings and trainings that are going on face-to-face as compared to last year's virtual meetings. He spoke to the up-coming

Board Elections.

*Higher Ed (4 yr) – Dr. Dirksen*

Dr. Dirksen unable to attend. No report was given.

*Higher Ed (2 yr) – Edward Desplas*

Edward Desplas was unable to attend. No report was given.

**Finance- Dwain Haynes**

Dwain Haynes stated that items regarding finance will be covered later in the agenda.

**Scholarship- Brenda Vigil**

Dwain Haynes stated this is to be determined. Brenda Vigil has resigned her Superintendency.

**Nominating**

David Chavez reported that LeAnn Gandy will be stepping up to the President position and a new President Elect will need to be nominated and appointed at the October meeting.

**Policy- LeAnn Gandy**

LeAnne Gandy reported that after the review there are minimal changes to the policy.

**PROGRAM OVERVIEW/REPORTS- David Chavez**

**EANS Update**

David Chavez reminded the Board that in the last Committee meeting permission was given to him to finalize an IGA for the Emergency Assistance for Non-Public Schools that will flow through CES; Gary Tripp has been hired to facilitate between CES and PED and the Charter Schools.

**Regional Meetings**

A proposed schedule for the Regional Meetings was passed out to the Board; David Chavez explained that the meetings will be held virtually again this year due to the greater school participation last year. The individuals representing the different regions will be responsible for getting the information out to their regions; that information will be forthcoming.

## **Administrative Reports**

### **Directors**

*Robin Strauser, Deputy Executive Director*, stated his report was provided in the agenda packet; he stood for questions after presenting highlights from his report and there were none.

*Lisa Chacon-Kedge, Director of Ancillary Services*, began by stating her report was provided in the agenda packet. There were no questions.

*Gustavo Rossell, Procurement Manager*, after presenting highlights from his report, stated the Procurement Department report was in the packet. President Haynes called for any questions; there were none.

*Paul Benoit, Manager of Northern Services/NMREAP*, said his report was provided in the agenda packet. There were no questions.

*Brad Schroeder, Technology Manager*, stated that his report was provided in the agenda packet. He spoke to Direct Purchase and cloud-based solutions. No questions were asked.

*Jim Barentine, Director of Southern Services*, reported that his report was provided in the agenda packet and stood for questions. There were none.

*Teri Thelemaque, Director of Human Resources*, stated her report was included in the agenda packet as well. President Haynes called for any questions; there were none.

### **Executive Director**

#### **Strategic Plan**

David Chavez asked that the Strategic Plan as presented be accepted by the committee with the understanding that more work will be done before the October meeting. Motion was made by Aaron McKinney to accept the Strategic Plan; Le Anne Gandy seconded the motion. The motion carried unanimously.

#### **CES Budget Modifications**

The Budget Modifications were supplied to the Committee with the agenda packet. David Chavez asked that the Modifications to the budget be accepted. Daniel Benavidez made the motion to accept with Teresa Salazar seconding the motion. Mr. Haynes called for a vote, and it was unanimous.

#### **Personnel Report - Staff Contracts and Resignations**

David Chavez stood for questions concerning staffing. The staff contracts and resignations were provided in the Executive Committee packet. There were none.

**Consent Agenda**

A motion was made by Aaron McKinney and seconded by Daniel Benavidez to accept the Consent Agenda with the Approval of Checks, Profit and Loss and Balance Sheets and the Staff Contract and Resignations. The motion was accepted and passed unanimously.

**Setting Next Meeting Dates**

The next Executive Committee Meeting will be held during the Facility Managers Workshop, October 20th at 8:00AM at the Embassy Suites.

**Adjourn**

A motion was made by Aaron McKinney and seconded by Daniel Benavidez to adjourn the meeting; it was unanimous.

Respectfully Submitted,

\_\_\_\_\_  
Teresa Salazar, Secretary

Attested by: \_\_\_\_\_  
Dwain Haynes, President



