

CES Executive Committee

Meeting Minutes

July 11, 2022

Call to Order

The meeting was called to order at 3:02 pm by President LeAnne Gandy. Notice of the meeting had been sent to all Executive Committee members 10 days prior along with the Agenda Packet, and the Minutes from the June 1, 2022, meeting. President Gandy called for Roll Call.

Roll Call

The following members were present:

LeAnne Gandy	President
Dwain Haynes	Past President
Felix Garcia- Jemez Mountain	Region II
Johnna Bruhn	Region III
Teresa Salazar- Moriarty	Region IV – Secretary
Aaron McKinney – Tucumcari	Region V
Elisa Begueria – Lake Arthur	Region VI
Tana Daugherty - Cloudcroft	Region VII
Loren Cushman – Animas	Region VIII
Dr. Matt Goodlaw	PED
Stan Rounds	NMCEL

The following members were absent:

Brian Snider	President Elect
Erik Bose – ABQ Charter Academy	PCSNM
Edward DesPlas	Higher Ed 2 Year
Joe Guillen	NMSBA
Dr. Debra Dirksen - WNMU	Higher Ed 4 Year

The following non-members were present:

David Chavez	CES Executive Director
Robin Strauser	CES Deputy Executive Director
Yvonne Tabet	CES Human Resources Specialist
Lianne Pierce	CES Current Director of Ancillary
Brad Schroeder	CES Technology Manager
Jim Barentine	CES Southern Services Director
Paul Benoit	CES Northern Services Manager
Gustavo Rossell	CES Procurement Manager
Amanda Hall	CES Executive Administrative Assistant

Quorum

CES Board Policy states that attendance by one third of the Executive Committee members constitutes a quorum. This was, therefore, a duly convened meeting of the CES Executive Committee.

Oath of Office

Felix Garcia, Aaron McKinney renewed their Oath of office, Kevin Summers, Johnna Bruhn, and Dr. Matt Goodlaw were also administered the Oath of Office as new member of the Executive Committee.

Approval of Agenda

A motion was made by Dwain Haynes and seconded by Stan Rounds to approve the agenda for July 11, 2022. The motion passed unanimously.

Approval of Minutes

A motion was made by Loren Cushman and seconded by Aaron McKinney to approve the minutes from June 1, 2022. The motion was accepted and passed unanimously.

Election of CES Executive Committee Secretary and Treasurer

Loren Cushman Nominated Elisa Begueria for the position of Secretary. Ms. Begueria accepted the nomination. Stan Rounds made a motion to accept the nomination, Mr. Cushman seconded the motion. Ms. Begueria was elected Secretary by a unanimous vote.

Mr. Rounds made a motion to re-elect Tana Daugherty as Treasurer, Mr. Cushman seconded the motion. Ms. Daugherty accepted the nomination and was re-elected Treasurer by a unanimous vote.

Agency Communications

The following reports were presented:

Partnerships – Brian Snider

NMCCS- Erik Bose

Mr. Bose was unable to attend. No report was given.

NMCEL – Stan Rounds

The NMCEL Summer Conference is scheduled on July 11-15, 2022, at the Embassy Suites. The core conference will be Wednesday-Thursday and the golf tournament will be held Monday instead of Tuesday. More information will be sent out regarding the schedule of events. Apple will be attending the conference with a menu of Apple professional support services for superintendents and others, targeted to smaller districts.

NMSSA Legislative proposal development will begin on Friday, June 3rd. for the upcoming 60-day session. Some of the topics may include comparable pay, extra days/ hours. The only thing in statute is hours which may change.

NMPED – Dr. Matt Goodlaw

Jacqueline Costales has replaced Dr. Warniment with NMPED. Matt Goodlaw, Director of Research and Development will be Dr. Warniment's successor representing NMPED on the CES Executive Committee.

NMSBA – Joe Guillen

Joe Guillen was unable to attend. No report was given

Higher Ed (4 yr.) – Dr. Debra Dirksen

Dr. Dirksen was unable to attend. No report was given.

Higher Ed (2 yr.) – Edward DesPlas

Edward DesPlas was unable to attend. No report was given.

Finance- LeAnne Gandy

2022-2023 budget was approved at the June 1, 2022, meeting, no new reports.

Scholarship

TBD- not appointed. Two-thousand-dollar scholarship to be awarded to a district employee within the current President's district.

Policy- Brian Snider

2022-2023 CES Policy updates will be voted on at the October CES Board Meeting

Program Overview and Reports

1. Leadership Training Schedule Update

- a) Facility Managers are meeting July 12, 2022, to discuss the October Facility Managers Workshop. They are implementing more hands-on instruction with playgrounds and roofing.
- b) First Year Principals Academy will continue through 2022-2023 school year
- c) Superintendents Mentor Program- CES has partnered with NMCEL and will present at the summer conference
- d) Leadership Series Monthly Presentations- CES is facilitating a focus group of superintendents to discuss topics they would like to see offered in the monthly Leadership Series. The focus group input will help to recruit subject matter experts to address monthly topics.
- e) Aspiring Superintendents Academy will continue with 11 of 14 new superintendents joining for the 2022-2023 school year.
- f) Leadership Conference- There will be nine breakout sessions. CES is facilitating a focus group of superintendents to identify topics they would like to see offered during the Leadership Conference. Doug Reeves is opening the conference as the Monday General Session speaker, and Todd Whitaker will be the General Session speaker on Tuesday. The closing session will be provided by Dr. Steinhaus.
- g) CES is considering a Principal Learning Institute to provide greater support for principals by providing quarterly meetings for professional development the trainings will be free to districts.

2. Regional meetings will begin the last week in August. CES will contact each region for logistics regarding location and format (Hybrid, virtual, or face-to-face). POMS and PSFA will attend with CES, and the New Mexico National Guard will also be invited.

Administrative Reports

Finance- Robin Strauser- Mr. Strauser referenced his report and opened the floor for questions regarding the Finance Department report

Ancillary- Lianne Pierce- Ms. Pierce highlighted that the need is greater than the supply of Professional Service providers, but CES is recruiting and hiring rapidly. CES is hiring a Behavior Management Specialist and an ASL Interpreter to assist parents, teachers, and students throughout New Mexico. Ancillary has 19 new hires and 97 service request forms. Ancillary also has 45 service contracts and counting for the next year.

Procurement- Gustavo Rossell- There is an RFP for cybersecurity closing this Friday. The Procurement office currently has RFPs for on-call contracts for nine different trades, they will be fully executed by November. There is also an RFP out for architectural and engineering services for a 4-year term. CES has a continued relationship with PED, they are simply waiting for their budgets to load for next year.

Northern Services/REAP- Paul Benoit- Northern Services is hosting training for the digital Bluebook's new purchasing option buttons. The first training had 53 virtual participants. The online Bluebook is developing into a more credible system with the updates that have been made. There are over ninety REAP renewals for next year.

Technology- Brad Schroeder- The Traditional Purchase upgrades will be live August 1, 2022. The free Zoom account for all education licenses ended today

Southern Services- Jim Barentine- There is a new video created by the CES Social Media Manager, Aaron Gonzales, for food services. There is also an instructional video on the enhanced Bluebook training. Trainings for the enhanced Bluebook will be held between July 18- 27, 2022 as well as additional training after the Bluebook is live August 1, 2022.

Human Resources- Yvonne Tabet- There has been a surge in EANS hiring, the new HR specialist is processing EANS contracts. Human Resources is also processing Ancillary new hires and sending contract renewals and continuation notices to existing employees.

Executive Director reports

The Executive Committee reviewed the changes to the CES vision and mission statement and proposed goals during the June 1, 2022, Executive Committee Meeting. Changes to the 2023 Strategic Plan were embedded into the current draft. The monthly and quarterly reporting will remain the same. Aaron McKinney made a motion to approve the 2022-2023 Strategic Plan, Teresa Salazar seconded, the motion passed unanimously.

Consent Agenda

Stan Rounds made the motion to accept the consent agenda. It was seconded by Aaron McKinney and passed unanimously.

Setting Next Meeting Dates

Monday October 17, 2022, in conjunction with the CES Leadership Academy
February 8, 2023, in conjunction with the NMSBA Board Member Institute
Times are to be determined by Brian Snider.

Adjourn

President Gandy called for a motion to adjourn. The motion was made by Teresa Salazar and was seconded by Dwain Haynes; it passed unanimously. The meeting adjourned at 4:16pm.

Respectfully Submitted,

Teresa Salazar, Secretary

Attested by:

LeAnne Gandy, President