

CES Executive Committee

Meeting Minutes

October 17, 2022

Call to Order

The meeting was called to order at 3:02 pm by President Brian Snider. Notice of the meeting had been sent to all Executive Committee members 10 days prior along with the Agenda Packet, and the Minutes from the July 11, 2022, meeting. President Snider called for Roll Call.

Roll Call

The following members were present:

Brian Snider	President
Kevin Summers	Region I
Johnna Bruhn	Region III
Not present	
Aaron McKinney – Tucumcari	Region V
Elisa Begueria – Lake Arthur	Region VI– Secretary
Tana Daugherty - Cloudcroft	Region VII
Loren Cushman – Animas	Region VIII
Erik Bose – ABQ Charter Academy	PCSNM
Stan Rounds	NMCEL
Dr. Matt Goodlaw	PED
Dr. Debra Dirksen - WNMU	Higher Ed 4 Year

The following members were absent:

Dwain Haynes	Past President
Felix Garcia- Jemez Mountain	Region II
Teresa Salazar- Moriarty	Region IV
Joe Guillen	NMSBA
Edward DesPlas	Higher Ed 2 Year

The following non-members were present:

David Chavez	CES Executive Director
Robin Strauser	CES Deputy Executive Director
Lianne Pierce	CES Current Director of Ancillary
Gustavo Rossell	CES Procurement Manager
Brad Schroeder	CES Technology Manager
Jim Barentine	CES Southern Services Director
Amanda Hall	CES Executive Administrative Assistant
Yvonne Tabet	CES Human Resources Specialist

Quorum

CES Board Policy states that attendance by one third of the Executive Committee members constitutes a quorum. This was, therefore, a duly convened meeting of the CES Executive Committee.

Approval of Agenda

A motion was made by Aaron McKinney and seconded by Johnna Bruhn to approve the agenda for October 17, 2022. The motion passed unanimously.

Approval of Minutes

A motion was made by Loran Cushman and seconded by Tana Daugherty to approve the minutes from June 1, 2022. The motion was accepted and passed unanimously.

Agency Communications

The following reports were presented:

Partnerships – Brian Snider

NMCCS- Erik Bose

Mr. Bose announced the NMCCS fall conference and awards December 8-9, 2022.

NMCEL – Stan Rounds

The NMCEL Legislative Packet has been released. NMCEL is going back to a structured meeting schedule and format. Mr. Rounds solicited information from the Executive Committee to be included in the NMCEL newsletter to celebrate successes and address the needs of the districts

NMPED – Dr. Matt Goodlaw

Dr. Goodlaw reported remotely for the PED. They are currently researching teacher supply and demand and residency programs. Statewide accountability results will be shared in November 2022, waiting for federal designation addendum to be passed.

NMSBA – Joe Guillen

Joe Guillen was unable to attend. No report was given

Higher Ed (4 yr.) – Dr. Debra Dirksen

Dr. Dirksen reported on that the teacher residency is ongoing and residents are co-teaching for the 2022-23 school year. She is working toward additional funding for the residency program and working with local colleges to train teachers where they live.

Higher Ed (2 yr.) – Edward DesPlas

Edward DesPlas was unable to attend. No report was given.

Finance- Brian Snider

Deferred to Robin Strauser's finance report later in the agenda.

Scholarship

Scholarship is presented by CBA to the district where the president resides, Jal Public Schools, will use the scholarship to support instructional assistants in continuing their education.

Nominating

Nominations Committee selected Elisa Begueria to be the next President Elect. Voting will take place during the Full Board Meeting

Policy- Brian Snider

2022-2023 CES Policy updates will be voted on at the October CES Full Board Meeting

Program Overview and Reports

Procurement Limits- CES has worked with legislators to raise the job order contracting procurement limits to 4million for a singular project or 12.5million over a 3-year period, which aligns with our current job order contracts. Some districts have inquired about raising it. Aaron McKinney attested to the need for further increases due to inflation in construction cost, and suggested legislators need to review actual cost.

Principals Learning Institute- The superintendents gave good feedback regarding topics they would like to see discussed. CES will find subject matter experts on desired topics. The two focus areas CES will start with in January 2023 are culture climate and learning circles as a strategy. The five regions have not yet been

determined, but CES will continue to work with the principal's executive committee in determining the regional sites.

Administrative Reports

Finance- Robin Strauser- Mr. Strauser reported CES's profitable year. CESA contracts generated \$441 million in revenue, with a \$4.2 million profit. President Snider asked how much was generated by cities and counties. Mr. Chavez proposed that we continue to put revenue into reserves to be used to pay for the new building located on Research Road. CES's net fund balance is over \$15million, up \$4million from last year, and they own several rental properties which only adds to their bottom line.

Ancillary- Lianne Pierce- Ms. Pierce we have a total staff of 208. We are stepping into remote work to meet the needs of some difficult to staff districts. CES has hired a Behavior Support Specialist and placed them in their assignment. We have another in waiting for a full-time assignment. There are also challenges in finding an ASL interpreter due to post graduate certification requirements. We have ongoing CPI training with the Regional Education Cooperatives, they are requesting 60 seats at a time. CES is building an advance group of autism evaluators to address diagnostic needs, CES will continue to host into the spring of 2023

Procurement- Gustavo Rossell- The Procurement Department has been collaborating with the Business office and IT to revamp the new RFP processes and making strategic partnerships. The new partnerships with Guardia, PED-IT, AT&T and Apple have brought in over \$5million in revenue. Direct purchase now you can buy directly from vendors with the capability to instantly meet the needs of schools. The Procurement Department also completed the RFP process for architecture and engineering with over 90 contracts to meet construction needs.

Northern Services/REAP- Paul Benoit was unable to attend. No report was given.

Technology- Brad Schroeder- the IT department has been supporting the needs of each department. They are adjusting to meet the needs as they arise regarding the direct and traditional purchase options. The IT department is looking to further enhance the purchasing process to make it more member-driven, to communicate and report on member spending habits. They are doing well systematically regarding Ancillary systems, and they will reassess as they get deeper into the HR and payroll projects to become more user friendly.

Southern Services- Jim Barentine- Mr. Barentine is having meaningful visits as he travels around the state regarding direct purchase, CES collaboration, staff training, and how to use vendors. The COVID-19 pandemic has hindered face to face interaction since most members are still working from home, however Mr. Barentine has found success in virtual meetings and using video training for the Bluebook. He will continue with the vendor newsletter and welcomes input from the Business Office and the Procurement Department.

Human Resources- Yvonne Tabet- There has been a lot of hiring for Ancillary Services and the health benefits for Ancillary providers have shown to be great for recruiting. The HB-128 information does take a while to research the information. CES has hired a HR Specialist to support EANS.

Executive Director reports

501c3 Update- Veronica Garcia has been hired to refresh the CES 501c3 non-profit foundation to attract funding that CES would not normally qualify given our present structure. The 501c3 would be the vehicle used to support our professional Development programs through grants. Dr. Garcia has examined the CES bylaws and articles of incorporation and concluded that professional development does not necessarily need to be education focused. CES has the opportunity for growth in reaching out to municipalities to provide professional development to all public entities. Dr. Garcia presented a high-level overview of the strategic plan to drive the formation of the CES professional development non-profit, including competitor research, formation of the non-profit board, and marketing and communications. Dr. Garcia is working on the groundwork needed to function within the 510c3 non-profit foundation. The Executive Committee will vote on whether to move all CES professional development to the 510c3 non-profit foundation. A motion was made by Aaron McKinney and seconded by Stan Rounds to approve the timeline presented by Dr. Garcia.

CES Scholarships- CES is exploring the opportunity to provide scholarships to students, there is a possible issue with the anti-donation clause that Mr. Chavez will continue to work with legal counsel and possibly the Attorney General's office in seeking an opinion. A motion was made by Aaron McKinney and seconded by Kevin Summers to table the discussion pending additional research into the anti-donation clause.

Institute CES Member Service Credits for Cities and Counties- CES would like to dedicate funds in next year's budget to member service credits for the cities, counties, and Participating Entities that bring in large revenues to CES. A motion was made by Elisa Begueria and seconded by Stan Rounds to present a proposal on a budget proposal to include select PEs in the receipt of Member Service Credits

Consent Agenda

Stan Rounds made the motion to accept the consent agenda. It was seconded by Aaron McKinney and passed unanimously.

Setting Next Meeting Dates

February 2, 2023, in conjunction with the NMSBA Board Member Institute
April 10, 2023, in conjunction with the Spring Budget Conference
June 1, 2023, in conjunction with the NMSBA School Law Conference
Times are to be determined by Brian Snider.

Adjourn

President Snider called for a motion to adjourn. The motion was made by Aaron McKinney and was seconded by Elisa Begueria; it passed unanimously. The meeting adjourned at 4:38pm.

Respectfully Submitted,

Elisa Begueria, Secretary

Attested by:

Brian Snider, President