



Business Department Contact List and Information

Website: www.ces.org

Office: 505.344.5470

Fax: 505.344.9343

❖ Purchasing Specialist Contact Information for Purchase Orders, Direct Purchase and Member Support

Team 1 Members A through D	Maggie and Gino -Team1@ces.org Maggie@ces.org Ext. 148 Gino@ces.org Ext. 137
Team 2 Members E through K	Michael and Bertha -Team2@ces.org Michael@ces.org Ext. 131 Bertha@ces.org Ext. 123
Team 3 Members L through P	Kara and Victoria - Team3@ces.org Kara@ces.org Ext. 125 Victoria@ces.org Ext. 147
Team 4 Members Q through Z	Bryan and (vacant) -Team4@ces.org Bryan@ces.org Ext. 110
EAAs and ARP Non-Public School Support	Bertha Bertha@ces.org Ext. 123
Submit Invoices	invoice@ces.org
Lead Purchasing Specialist	Monica Myers Monica@ces.org Ext. 134
Construction Documents Link Construction Documents Upload Instructions Link	https://login.imagesilo.com/home/login https://www.ces.org/business-department-updates/construction-doc-upload-instructions/

❖ Construction Collections / Accounts Receivable & Accounts Payable Specialist

Collections/Accounts Receivable	Bridget Bridget@ces.org Ext. 122
Accounts Payable	Kelly Kelly@ces.org Ext. 135

❖ Payroll Specialist

Payroll	Kelley and Tanya Kscheib@ces.org Ext. 107 Tanya@ces.org Ext. 144
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❖ Business Department Administration

Deputy Executive Director	Robin Strauser Robin@ces.org Ext. 108
Administrative Assistant	Margaret Mikelson Margaret@ces.org Ext. 126



Other CES Contact List and Information

❖ Procurement Department

Procurement Manager	Gustavo Rossell Gustavo@ces.org Ext. 117
Administrative Assistant	Lisa Romo Lisa@ces.org Ext. 116
Contract Specialist	John Tortelli Johnt@ces.org Ext. 129
Contract Specialist	Joe Valencia Joe@ces.org Ext. 124
Blue Book	https://eprocurement.ces.org/public/bluebook.html

❖ Member Services

Northern Services Manager, REAP Services	Paul Benoit Paul@ces.org Ext. 141 Portales Office Phone: 575.562.2922 Cell: 575.760.9002
Southern Services Manager	Jim Barentine Jim@ces.org Ext. 140 Las Cruces Office Phone: 575.646.5965 Cell: 602.689.0652

